

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, May 17, 2005
At 4:00 p.m. – City Council Chambers

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PRESENT:

David Canfield	-	Mayor
Len Compton	-	Councillor
Rory McMillan	-	Councillor
Ted Szajewski	-	Councillor
Colin Wasacase	-	Councillor
B. Preisentanz	-	CAO
J. McMillin	-	City Clerk
R. Perchuk	-	Operations Mgr.

REGRETS:

Councillor Ingrid Parkes
Councillor Andrew Poirier

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 14-2003

Take Notice that as required under Notice By-law No. 14-2003, Council hereby advises the public of its intention to adopt the following by-laws at its **Tuesday, May 24 meeting**:-

- to amend the 2005 Capital & Reserves Budget and the Solid Waste Budget to appropriate funds from the "Solid Waste Reserves" in the amount of \$20,000 for partial financing of the Transfer Facility's Garbage Shed Floor;
- to amend the 2005 Capital & Reserves Budget to appropriate funds from the "Day Care Reserves" in the amount of \$79,800 for construction renovations for the Day Care at King George School;
- to amend the 2005 Capital & Reserves Budget to appropriate funds from the Parking Area Capital Project in the amount of \$54,000 for roofing repairs at the Kenora Recreation Centre;
- to amend the 2005 Capital & Reserves Budget to appropriate funds from the "Conventional Transit Reserve" in the amount of \$65,000 to assist with the purchase of the transit bus;
- to adopt amended estimates and to amend the 2005 Water & Sewer Utility Budget to appropriate funds from the "Water & Sewer Reserve" in the amount of \$115,133.54 for capital, and \$22,356.03 for operating, to cover the cost of the sewer lift station alarms;
- to amend the Tariff of Fees By-law to authorize an increase in the charge for Letter of Comfort applications from \$100 to \$150.

B. DECLARATION OF PECUNIARY INTEREST

There were none declared.

C. REPORT OF COMMITTEES:-

FINANCE & ADMINISTRATION

1. Litter, Yard Waste & Property Maintenance By-law

RECOMMENDATION:

THAT Council of the City of Kenora hereby give three readings to a bylaw to regulate and prohibit the littering of private and public property, for the maintenance of yards and other property by owners and occupants, prohibiting the dumping or improper storage of refuse, for the proper drainage of water and sewage, and regulating the storage and salvage of motor vehicles and their components.

Recommendation approved (resolution and by-law.)

**Joanne/
Paulette**

2. Adopt Amended Estimates - Transfer Facility

RECOMMENDATION:

THAT Council give three readings to a by-law to adopt amended estimates for capital and reserves and the Solid Waste Budget to be incorporated into the sums required for municipal purposes during the year 2005 for the purpose of partial financing of the Transfer Facility's Garbage Shed Floor.

Recommendation approved (by-law only).

Joanne

3. Performing Arts & Conference Centre Committee – Updated Study

RECOMMENDATION:

THAT Council of the City of Kenora hereby support the recommendation of the Finance & Administration Committee to update the Feasibility Study for the establishment of a Performing Arts and Conference Centre in Kenora at a total cost not to exceed \$25,000; and

THAT the City's participation in this study be conditional upon obtaining 50% funding from outside partners or as otherwise approved by Council; and further

THAT the City's share of the cost be funded by the Convention/Performing Arts Centre Reserve.

Recommendation approved.

Joanne

Councillor McMillan mentioned there may be an opportunity for a partnering/cost-sharing arrangement with various parties, such as the Bush Plane Museum, to be incorporated into the Conference Centre area regarding an interpretive centre. In the meantime, Councillor McMillan will bring forward additional information to Council on Monday evening with respect to possible funding from the Keewatin-Patricia District School Board for the Conference Centre.

**Councillor
McMillan**

4. Purchase from Imperial Oil – Indemnity & Release Agr.

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of an Indemnity and Release Agreement between the Corporation of the City of Kenora and Imperial Oil.

Recommendation approved (resolution and by-law).

Joanne

5. Bush Plane Museum - Update

A discussion ensued on the Museum and it was noted the group's first choice is for use of the Pavilion area at the Harbourfront.

It was mentioned that Members of Council and Managers should be meeting to review our Strategic Plan with a view to perhaps updating and re-priorizing our projects, and linking them together where required.

The Bush Plane Museum Committee has received various letters of support with respect to establishing at the Harbourfront. Preliminary costs were reviewed and it was noted costs may increase for example with the inclusion of an elevator. However while access to the area is accessible, costs could be reduced by not putting in an elevator which would offset costs to developing a second floor on the Pavilion.

6. Endorsation of Resolution – Policing Costs

RECOMMENDATION:

WHEREAS the Provincial Government has replaced the Community Reinvestment Fund (CRF) funding formula for Ontario Municipalities with a new funding program called the Ontario Municipal Partnership Fund (OMPF) for 2005 and beyond; and

WHEREAS OMPF is to be a fairer, more transparent and stable funding program for Ontario municipalities; and

WHEREAS the new OMPF funding formula no longer caps policing costs on a household basis for municipalities; and

WHEREAS the City of Kenora will now be required to pay policing costs not only for the households in Kenora but also for policing costs attributable to providing court security; and

WHEREAS it is clearly unfair to require the City of Kenora to assume policing costs for security provided for a District Court facility;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Kenora does hereby petition Greg Sorbara, Minister of Finance to amend the OMPF formula so that policing costs attributable to providing court security for the Kenora District Court House are shared on an equitable basis with all municipalities within the District of Kenora; and further

THAT the City of Kenora requests confirmation of support of this resolution

by Premier Dalton McGuinty, the Minister of the Attorney General, AMO, FONOM; NOMA, the Honourable Minister Rick Bartolucci and Howard Hampton, M.P.P.

Recommendation approved.

Joanne

7. Receivables Write Offs

RECOMMENDATION:

THAT Council approve the write off of accounts totaling \$148,797.96; and further

THAT City staff be directed to continue collection efforts on these accounts.

Recommendation approved.

Joanne

8. United Steelworkers Union – Request to Endorse Resolution

RECOMMENDATION:

WHEREAS the City of Kenora is a community that depends on the economic contribution of the forestry industry and the thousands of jobs that are either directly or indirectly created and sustained by it; and

WHEREAS the Northern Ontario Economy has lost more than 6000 jobs in one year, mostly in the Forest Industry; and

WHEREAS the natural resources should bring an employment and economical benefit to the communities of the north, not just profits for the companies, and

WHEREAS the Government of Ontario recently relaxed the control of wood rights and allowed the companies to ship wood fibre to other areas to be processed; and

WHEREAS the Ontario Government has allowed for increased electricity rates, now more than 12% since the last year, resulting in employment/production being less sustainable;

THEREFORE BE IT RESOLVED that the Council of the City of Kenora hereby requests the Government of Ontario to:

- 1.** Lobby all levels of Government for financial assistance to immediately implement a comprehensive investment strategy for Northern Ontario for both employees and employers in the North (i.e. Northern allowance and Kyoto Accord);
- 2.** Assist companies by reducing electricity rates, subject to employment guarantees to ensure maximum employment in our communities;
- 3.** Commit to closely monitoring all forest products to ensure that companies process the wood in the surrounding communities; and further

THAT this elected Council lobby the Provincial Government to ensure community based-timber commitments remain today and into the future, so that community-based employment be sustained to ensure the future viability of our Northern Ontario communities.

Joanne

Recommendation approved.

9. Re-numbering of KMTS Recruitment & Salary Policy

RECOMMENDATION:

THAT Council approve the relocation of City policy CO-6-3 – KMTS Non-union Staff Recruitment & Salary, from the Communications section to the Human Resources section of the policy manual, and the policy be renumbered to HR-1-7.

Recommendation approved.

Joanne

10. Commissioning Documents

RECOMMENDATION:

WHEREAS the City currently provides a service of Commissioning documents for members of the public for a nominal fee; and

WHEREAS the City was recently advised of the potentially serious legal obligations and responsibilities incurred personally by staff through the process of commissioning documents for members of the public on behalf of the City; and

WHEREAS the City does not expect its staff to incur any incremental personal legal obligations and responsibilities related to duties that would be considered to generally fall outside of regular duties for those positions; and

WHEREAS this service is readily available through the various legal firms within the City;

NOW THEREFORE, BE IT RESOLVED THAT effective June 1, 2005, the City will no longer commission any documents, other than for internal use as deemed appropriate by staff; and further

THAT Administration be directed to advertise the discontinuation of this service.

Recommendation approved.

Joanne

COMMUNITY SERVICES COMMITTEE

1. Wellness Centre Information Report UPDATE

Councillor Szajewski gave an emergency update report regarding the pool deck flooring that has been finished incorrectly by the contractor. A site inspection has revealed that the slip resistance of floor was not done properly and as a result several patrons have fallen. The deck floor requires immediate and complete re-surfacing to rectify the situation as soon as possible. The company from Toronto will be coming to Kenora to

re-do the deck floor on Monday, May 23 and it will be completed for swimming to be offered again on Friday, May 27. Swimming is currently being allowed with the use of rubberized floor mats laid down on the deck area.

2. Alarm Monitoring

RECOMMENDATION:

THAT the following tenders for the installation of alarm monitoring systems for the City facilities be received:-

Keystone Lock & Safe

Base Bid / Unit \$360.80 + GST
Monitoring Monthly \$14.95 + GST

Fire & Security

Base bid \$475.00 +tax
Monitoring Monthly \$25.00 + GST
Repeaters \$ 11,811.80 + GST

Superior Safety

Base bid \$ 641.54 to an upper limit \$1280.89 + tax
Monitoring Monthly \$15.00 + GST

Bowman Electric

Base bid / unit \$ 450.00 +GST
Monthly monitoring fee \$27.50 + GST
Additional units \$825.00 + GST

Fine Line

Base Bid / unit not quoted
Monthly monitoring \$35.00 + alarm charge; and further

THAT the quotation received from Keystone Lock & Safe as set out above, be hereby accepted.

Recommendation approved.

Joanne

3. Kenora Arena Lease Space Opportunity

RECOMMENDATION:

THAT as recommended by the Leisure Services Committee, Council hereby accepts and approves the only proposal received to lease space at the Kenora Recreation Centre Arena from Dave Holland Sports Enterprises Ltd.; and

THAT details be confirmed with respect to rental requirements and insurance matters prior to the tenant moving into the building; and further

THAT Council give three readings to a by-law to authorize the execution of a lease agreement for this purpose based on a fair market value being determined for such lease.

Recommendation approved (resolution only at this time).

Joanne

4. Kenora Recreation Centre Overnight Parking Ban

RECOMMENDATION:

THAT Council of the City of Kenora accepts and approves the recommendation of the Community Services Committee to establish 'no overnight parking' at the Kenora Recreation Centre, and further

THAT Council give three readings to amend By-Law No. 18-2002 as follows:-

Amend Schedule 'A', under Lot 'K' to read:

Lot "K" Kenora Recreation Centre Parking Lots
Control: City Designated Towing Company (at owner's expense)

Special regulation: No overnight parking between 2:00 a.m. and 6:00 a.m.

Recommendation approved (resolution and by-law).

Joanne

5. Parks & Ball Fields Overnight Parking Ban

RECOMMENDATION:

THAT Council of the City of Kenora accepts and approves the recommendation of the Community Services Committee to establish 'no overnight parking' at the following listed Parks and Open Spaces throughout the City of Kenora, and further

THAT Council gives three readings to amend By-Law No. 18-2002 as follows:-

Amend Schedule A, adding Lot "L" to include

Lot "L" Millennium Park (A & W Ballfield), Co-op Ballfield, Portage Bay Recreation Area, Garrow Park, Keewatin Beach, Norman Park and Keewatin Boat Launch Parking Lots

Control: City Designated Towing Company (at owner's expense)

Special regulation: No overnight parking between 2:00 a.m. and 6:00 a.m.

Recommendation approved (resolution and by-law).

Joanne

6. Day Care Capital Renovations at King George School

RECOMMENDATION:

THAT Council hereby receives the following tenders for the construction renovations at King George School to complete the Day Care requirements for the Castle of Learning and Discovery Children's Centre:-

FBN Contractors
Base Bid \$80,585+ GST

Finn Way General Contractor Inc.
Base bid \$79,800

Ron Boatman Const.
Base bid \$ \$84,392.; and

THAT Council accepts the bid submitted and approves award to Finn Way General Construction Inc. in the amount of \$79,800.00 + GST; and further

THAT in accordance with the City's Notice By-law, public notice is hereby given that Council intends to give three readings to a by-law to amend the 2005 Capital & Reserves Budget to appropriate funds from the "Day Care Reserves" in the amount of \$79,800.00, for this purpose.

Recommendation approved (resolution and by-law).

Joanne

7. Revised Staffing Model of the Recreation Department

RECOMMENDATION:

THAT Council give approval to proceed with the proposed staffing changes for the Kenora Recreation Centre; and

THAT Council approve the revised organizational chart for the Recreation Department by incorporating the following changes:-

- i) amending the Maintenance Sub-foreman position as per attached
- ii) removing the Lead Hand position;
- iii) replacing the Lead Hand Position with a Maintenance Operator position; and further

THAT Council authorizes the Recreation Coordinator to proceed in cooperation with the Human Resources Manager with the staffing changes.

Recommendation approved.

Joanne

8. KRC Administration and old Pool Area - Roofing Project

RECOMMENDATION:

THAT Council approve a transfer of \$54,000 from the Parking Area Capital Project for the Kenora Recreation Centre to perform required roofing repairs at the Kenora recreation Centre, and

THAT the Parking Area Capital Project be reviewed in conjunction with the 2006 five year capital budget process, and further

THAT in accordance with the City's Notice By-law, public notice is hereby given that Council intends to give three readings to a by-law to amend the 2005 Capital & Reserves Budget to appropriate funds from the Parking Area Capital Project in the amount of \$54,000 for roofing repairs at the Kenora Recreation Centre.

Recommendation approved (resolution and by-law).

Joanne

EMERGENCY SERVICES

No Reports.

OPERATIONS COMMITTEE

1. Public Works Re-location Information Report

Apparently there will be one final report and this item may then be removed from the Agenda.

2. Tender – Conventional Transit Bus

RECOMMENDATION:

THAT Council of the City of Kenora receive the following tenders for the purchase of one conventional transit bus including pricing for recommended options:-

City View – Eldorado	- \$335,147.80 incl taxes
Blue Bird – Blue Bird bus	- \$394,680.00 " "
MacNab – Daimler Chrysler	- \$321,425.00 " "
Novabus – Nova bus	- \$435,331.35 " "
New Flyer – New Flyer	- \$440,061.30 " "
Orion – Orion VII	- \$422,927.45 " "

;and

THAT the tender received from City View in the amount of \$335,147.80 including taxes be accepted; and

THAT approval be given to withdraw \$65,000 from the conventional transit reserve for this purpose; and

THAT in accordance with the City's Notice By-law, public notice is hereby given that Council intends to give three readings to a by-law to amend the 2005 Capital & Reserves Budget to appropriate funds from the "Conventional Transit Reserve" in the amount of \$65,000 to assist with the purchase of the transit bus.

Recommendation approved (resolution and by-law).

Joanne

3. Appointment of John Nabb as Plumbing Inspector

RECOMMENDATION:

THAT John Nabb be hereby appointed as a Plumbing Inspector for the City of Kenora; and further

THAT Council give three readings to a by-law for this purpose.

Recommendation approved (resolution and by-law).

Joanne

4. Sewer Lift Station Alarms

RECOMMENDATION:

THAT the following proposals, for lift station emergency alarm monitoring services, be received;

Electric Pump \$115,133.54 (tax extra) \$22,356.03/ yr monitoring

D.A. Electric \$747,955.00 (tax extra) \$ 11,811.80 (tax extra) Repeaters
\$ 47,163.72 (tax extra) SCADA
\$ 623,576.68 Optional cost

West Con System \$617,000 (tax extra) \$605,000 (tax extra) Option B
+ telephone lines

Bowman Electric \$51,720.00 \$ 6,000 / yr monitoring
+ telephone lines

Superior Safety \$83,964.00 (tax extra) \$10,800 / yr monitoring
+ telephone lines

; and

THAT the proposal submitted by Electric Pump, Des Moines Iowa, in the amount of \$115,133.54 (taxes extra), with an annual monitoring charge of \$22,356.03, be accepted; and further

THAT in accordance with the City's Notice By-law, public notice is hereby given that Council intends to give three readings to a by-law to amend the 2005 Water & Sewer Utility Budget to appropriate funds from the "Water & Sewer Reserve" in the amount of \$115,133.54 for capital and \$22,356.03 for operating, for this purpose.

Recommendation approved (resolution and by-law).

Joanne

Rick Perchuk was asked to provide some cost benefits prior to Monday's meeting in order to justify the rationale for accepting the Electric Pump proposal.

PROPERTY & PLANNING COMMITTEE

1. Business Enterprise Centre Agreement (2005/06)

RECOMMENDATION:

THAT the Council of the City of Kenora hereby approves the BEC Business Plan, extending the agreement with the Ministry of Northern Development and Mines for the delivery of the Business Enterprise Centre program for the 2005/06 fiscal year.

Recommendation approved.

Joanne

2. Development Agreement – Mineault – Consent #B18/04

RECOMMENDATION:

THAT authorization be hereby given for the City of Kenora to enter into a Development Agreement with Philip and Joycelyn Mineault as a condition of approval of their Consent Application Number B18/04; and further

THAT Council give three readings to a by-law for this purpose.

Recommendation approved (resolution and by-law).

Joanne/
Paulette

3. Amendment to Tariff of Fees – Letters of Comfort

RECOMMENDATION:

THAT Council gives three readings to a by-law to amend Tariffs of Fees By-

law Number 100-2003 to include an increase from \$100 to \$150 for Letters of Comfort as earlier approved by Council; and further

THAT in accordance with the City's Notice By-law, public notice is hereby

given that Council intends to give three readings to a by-law to amend the Tariff of Fees By-law for this purpose.

Recommendation approved (resolution and by-law).

4. Zoning By-law Amendment – Housekeeping Items

RECOMMENDATION:

THAT Council give three readings to a by-law to amend Comprehensive Zoning By-law #160-2004, as amended, in accordance with the recommendations set out in the May 16 report of J. Port, Planner and as reviewed at the May 9 public meeting for this purpose.

Recommendation approved (resolution and by-law).

UTILITIES & COMMUNICATIONS COMMITTEE

1. K.M.T.S. Information Report.

Ongoing

2. Letter of Support – NOHFC Project #24083 (NetCentral)

HOLD

Motion required adjourning to Closed Meeting:

Moved by R. McMillan, Seconded by C. Wasacase, and Carried:-

THAT this meeting be now declared closed at 4:58 p.m.; and further

THAT Council adjourns to a Closed Meeting to discuss the following:

- **Disposition of Land**
- **Personal Matter about an Identifiable Individual.**

No action required from Closed Session

The meeting adjourned at 5:40 p.m.

Joanne

**Joanne/
Tara**